Discount Medical Care Instructions

* Collect a transportation ticket from each person when they arrive.
* Ask to see their photo ID (on their life card). If no photo ID, you cannot help them.
* If someone comes to the clinic because they are sick or hurt ask them to fill out the form. If they are unemployed (look at their form), the visit is free. If employed, there will be a co-pay based on the amount of their weekly salary: over $200 collect a $20 co-pay and under $200 collect a $10 co-pay.
* Give each person (except those requesting a UA) a card that says “Prescriptions” and instruct them to take it to the Super Center pharmacy to get filled.
* A Home Card is what will send someone to the clinic for injury or illness. Place a  on their Life Card next to the appropriate week that the home card was issued.
* If they come for a UA test the fee is $5 per test. They must draw a card that will say whether their test was “+” or “-“ .
* In the corresponding week, mark a  on their Life Card if the card they draw has a “-“ (negative) on it and place an **X** if the card has a “+” (positive) on it.

\*\*\*On the participant’s Life Sheets:  represents a good transaction

**X** represents a negative transaction

**\*\*\*Please only use the dry erase marker to mark on the Life Cards.**

**Health Clinic Box Inventory**

Please verify that all items are in your box.

Notify a facilitator if anything is missing

* + - * Ink pen
      * Dry Erase Marker x2
      * Sticky pad for taking notes
      * Name displays for table x2
      * Money Tray
      * Start-up Money
      * UA results cards
      * Prescription cards
      * Request for service forms x10
      * Instructions



Sample Life Card (1 of 6 different ones)

The following are your living expenses and court ordered appointments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Cost | 1st week | 2nd week | 3rd week | 4th week |
| Treatment | $15/visit |  |  |  |  |
| Probation | $30/month |  |  |  |  |
| Restitution | $100/month |  |  |  |  |
| Student Loan | $75/month |  |  |  |  |
| Food | $25/week |  |  |  |  |
| UA Test(S) | $5/test |  |  |  |  |
| AA/NA | Free |  |  |  |  |

You have the following ID: State ID Birth Certificate  S.S. Card 

Housing situation changes:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check in at Career Center weekly to look for full time employment.**

Career Center:

|  |  |
| --- | --- |
| Week 1 | Week 2 |
| Week 3 | Week 4 |

Home Cards:

|  |  |
| --- | --- |
| Week 1 | Week 2 |
| Week 3 | Week 4 |

Transportation Ticket

Write UA results here

All 3 boxes must be checked

If they present a “Home Card” mark that they completed what the card said